

~Minutes~

POTTER COUNTY COMMISSIONERS MEETING

August 6, 2026

(Meetings recorded and destroyed after meeting minutes approval)

CALL TO ORDER Commissioner Nancy Grupp called the meeting to order at 11:00 a.m.

MOMENT OF SILENCE/ PLEDGE OF ALLEGIANCE

ROLL CALL Commissioner Nancy Grupp, Commissioner Paul Heibel, Commissioner Robert Rossman, Chief Clerk Jessica Giebel and Executive Secretary Paige Barroqueiro; all present.

PUBLIC COMMENT

MINUTES – July 23, 2026 ~ **Action** ~ Comm. Rossman moved to approve. Comm. Heibel seconded. Rossman yes; Heibel yes; Grupp yes.

GUESTS

NEW BUSINESS

Municibid Results for 2016 Ford Police Interceptor ~ **Action** ~ Comm. Heibel moved to accept the highest bid from Jermy Canestri in the amount of \$2050.00. Comm. Rossman seconded. Heibel yes; Rossman yes; Grupp yes.

Proclamation – Child Support Awareness Month 2026 ~ **Action** ~ Comm. Rossman moved to approve. Comm. Grupp seconded. Rossman yes; Grupp yes; Heibel yes.

Bid acceptance for the Jail sallyport roof project ~ **Action** ~ Comm. Rossman moved to accept the sole bid from Signet Construction in the amount of \$58,000.00. Comm. Heibel seconded. Rossman yes; Heibel yes; Grupp yes.

CONTRACTS AND AGREEMENTS

Professional Engineering Service Quote - C.J. Wallace Engineering, LLC for the Gunzburger building roof in the amount of \$23,000 ~ **Action** ~ Comm. Heibel moved to approve. Comm. Rossman seconded. Heibel yes; Rossman yes; Grupp yes.

Professional Engineering Service Quote - C.J. Wallace Engineering, LLC for the jail rubber roof replacement in the amount of \$17,000 ~ **Action** ~ Comm. Rossman moved to approve. Comm. Heibel seconded. Rossman yes; Heibel yes; Grupp yes.

Professional Engineering Service Quote - C.J. Wallace Engineering, LLC for the Courthouse accessible entrance in the amount of \$30,000 ~ **Action** ~ Comm. Grupp moved to approve. Comm. Heibel seconded. Commissioner Heibel noted that these service quotes are recommended by Maintenance Director Kurtz and since they are financed by the bond each project requires engineer studies. Grupp yes; Heibel yes; Rossman yes.

Service Quote – Databranch for annual Huntress license and Microsoft365 license at a rate of \$58,486.00 for a 1 year term ~ **Action** ~ Comm. Rossman moved to approve. Comm. Grupp seconded. Rossman yes; Grupp yes; Heibel yes.

Act 152 Demolition Fund Reimbursement Agreement – Austin Volunteer Fire Department for eligible costs for demolition at 17 Goodyear St., Austin PA, 16720 ~ **Action** ~ Comm. Heibel moved to approve. Comm. Rossman seconded. Heibel yes; Rossman yes; Grupp yes.

Service Agreement - UGI Energy Service Gas to lock-in pricing at \$4.4564 per DTH for November 2026 through October 2029 ~ **Action** ~ Comm. Rossman moved to approve. Comm. Heibel seconded. Rossman yes; Heibel yes; Grupp yes.

PCHS CONTRACTS AND AGREEMENTS**25/26****26/27****■ Children and Youth Services (07/01/2026 - 06/30/2027)**Clear Vision Residential Treatment Services, Inc.

<u>Description</u>	<u>Prior Cost</u>	<u>Current Cost</u>
Residential Placement for Males/Females	N/A	\$295.00/ day

Mikele Bay, CAC of McKean County

<u>Description</u>	<u>Prior Cost</u>	<u>Current Cost</u>
	\$300.00	N/A

Child Advocacy Center for forensic child abuse investigations

Taylor Diversion

Independent Living, Shelter Program

<u>Description</u>	<u>Prior Cost</u>	<u>Current Cost</u>
Residential Services	\$476.00	No Change
Enhanced Rate	\$1,488.00	\$1,341.00

Diversified Treatment Alternative Centers

Residential Treatment

<u>Description</u>	<u>Prior Cost</u>	<u>Current Cost</u>
JCAHO-Residential Treatment	\$310.00	\$628.91
Lewisburg Site and Danville Site		
Residential Treatment Cole Township	\$265.00	N/A

Perseus House

Dependent/Delinquent-Emergency Shelter; Residential Placement Program and Transitional Living Program

<u>Description</u>	<u>Prior Cost</u>	<u>Current Cost</u>
Shelter Services/Males & Females	\$326.06	No Change
Intensive Treatment Unit -Females	\$365.08	No Change
Transitional Living Program		\$314.31
Rates approved by Medical Assistance		*
Perseus House Enhanced Male RTF		*
Perseus House Male RTF		*
Andromeda House Female RTF		*
Brighter Horizons Female RTF		*
Perseus House Enhanced Female RTF		*

*Please refer to your County's Managed Care Organization Contract for the most current RTF rates

George Junior Republic

Dependent/Delinquent-Residential Placement Program and Transitional Living Program

<u>Description</u>	<u>Prior Cost</u>	<u>Current Cost</u>
Regular Residential	\$329.30	\$345.77
Special Needs	\$412.19	\$432.80
Achieve	N/A	\$890.01
Diagnostic	\$353.45	\$371.12
Intensive Supervision Unit	\$526.83	\$553.17
GJR Secure	\$730.99	\$767.54
GJR Secure South	N/A	\$830.13
Special Needs M.A.	\$199.65	\$209.63
Drug & Alcohol M.A.	\$82.94	N/A

Pentz Run Youth Services, Inc.

Delinquent/Dependent Placement Group Home; Emergency Shelter Care; Transitional Living Program

<u>Description</u>	<u>Prior Cost</u>	<u>Current Cost</u>
Group/Shelter	\$288.64 per diem	\$321.72 per diem
Transitional Living	\$186.79 per diem	\$233.00 per diem
Out-of-Area Transportation	\$0.70/mile	\$0.725/mile
Fee for service-per event	\$134.75	\$160.86
After Care/Mobile Case Management Program		
At Pentz Run Youth Services	\$80.00/hour	No Change
In Home	\$90.00/hour	No Change

Bethesda Children's Home

Dependent/Delinquent-Emergency Shelter; Group Home Placement, Foster Care, and Transitional Living Program

<u>Description</u>	<u>Prior Cost</u>	<u>Current Cost</u>
Right Start Program-Baby Only	\$160.00	\$170.00
Right Start Program-Mother/Expectant Mother	\$370.00	\$390.00
Right Start Program-Mother and Baby	\$530.00	\$560.00
Right Start Program-Shelter	\$350.00	\$370.00

Right Start Transitional Living	\$260.00	\$275.00
Petersen Home	\$230.00	\$245.00
Claney House	N/A	\$350.00
Ida May Right Specialized Setting	N/A	\$370.00
Ida May Right Specialized Setting-Shelter	N/A	\$370.00
Hope Mae Specialized Setting	N/A	\$370.00
Hope Mae Specialized Setting-Shelter	N/A	\$370.00
<u>City Mission</u>		
<u>Description</u>	<u>Prior Cost</u>	<u>Current Cost</u>
Independent Living	\$309.00	\$339.00
<u>Keystone Adolescent Center</u>		
Dependent/Delinquent-Emergency Shelter; Residential Placement Program and Transitional Living Program, Foster Care		
<u>Description</u>	<u>Prior Cost</u>	<u>Current Cost</u>
Keystone Adolescent Center	\$304.00	No Change
Intensive Residential-Male Shelter	\$406.00	No Change
Keystone Female Services	\$304.00	No Change
Intensive Residential Female Shelter	\$406.00	No Change
Transitional Living-Males		
Apt #1	\$209.00	\$209.00
Apt #2	\$209.00	\$209.00
Apt #3	\$209.00	\$209.00
Apt #4	\$209.00	\$209.00
Apt #5	\$209.00	\$209.00
Keystone Enhanced Program	N/A	\$1,275.00
Diagnostic Program	N/A	\$2,450.00
One-on-One Coaching Counseling	N/A	\$42.00/Hour
Extraordinary Transportation	N/A	\$40.00/hour
<u>Cornell Abraxas Group, Inc.</u>		
Residential Placement/Treatment Programs for Male/Female-Dependent/Delinquent Youth		
<u>Description</u>	<u>Prior Cost</u>	<u>Current Cost</u>
Abraxas (Marienville)	\$436.51	\$613.90
Intensive Open Residential Program	\$575.00	No Longer Listed
Female D&A Treatment	\$459.45	No Longer Listed
Leadership Development Center	South Mountain	
Abraxas Specialized Treatment Program	\$472.00	\$525.85
Shelter	\$462.62	\$509.60
Abraxas Youth Center	South Mountain	
Secure Residential Treatment	\$444.25	\$485.23
Abraxas Academy	Morgantown	
Secure Residential Treatment	\$690.20	\$836.83
Detention	\$800.00	\$829.04
<u>Diakon Child, Family & Community Ministries</u>		
Foster Care Services, Adoption/SWAN Services, Youth Services, Family Based Programs, Family Life Services (specialized in-home services)		
<u>Description</u>	<u>Prior Cost</u>	<u>Current Cost</u>
Traditional Foster Care Level 1	\$63.27 per diem	\$68.43 per diem
Specialized Foster Care Level 2	\$79.11 per diem	\$85.56 per diem
Treatment Foster Care Level 3	\$94.63 per diem	\$102.36 per diem
Medically Fragile Foster Care Level 1	\$78.91 per diem	\$85.35 per diem
Medically Fragile Foster Care Level 2	\$72.34 per diem	\$78.24 per diem
Medically Fragile Foster Care Level 3	\$57.15 per diem	\$61.82 per diem
Medically Fragile Foster Care Level 4	\$46.00 per diem	\$49.75 per diem
Supervised Visitation-as county approved and specified	\$40.02 per hour	\$45.43 per hour
Transportation-as county approved and specified	\$32.45 per hour	\$36.82 per hour
Milage-as county approved and specified	Prevailing Federal Rate	Prevailing Federal Rate
Casework Counseling-as county approved and specified	\$54.60 per hour	\$61.95 per hour
Family Funding	\$1,050.00/2 months	\$1,191.92/2 months
Berks Placement Prevention /Re-entry Program	our + Transportation \$30/hour +	N/A
Adoption/SWAN Services		
Child Profile	No Change	No Change

Child Specific Recruitment	No Change	No Change
Family Profile	\$2950.00/unit	No Change
Child Preparation	No Change	No Change
Placement	\$2,300.00/unit	No Change
Finalization	\$2,400.00/unit	No Change

Hoffman Homes

RTF, Shelter, Transitional Living

<u>Description</u>	<u>Prior Cost</u>	<u>Current Cost</u>
PRTF-non-MA	\$506.21	\$621.48
PRTF	\$506.21	\$621.48
Shelter (BA)	\$499.26	\$450.00
Transitional Living Program (JU)	\$888.99	No Change
Transitional Living Program (HO)	\$888.99	No Change
County CYS Clothing and Personal Incidentals	\$5.00	No Change

■ **Drug and Alcohol (07/01/2026 - 06/30/2027)**

Crossroads Counseling; Facility # 597027

Drug and Alcohol Treatment-Outpatient Treatment, Group, Intensive Outpatient, Medication Assisted Treatment

<u>Description</u>	<u>Prior Cost</u>	<u>Current Cost</u>
Outpatient	\$95.00/hour	No Change
Group	\$66.00/hour	No Change
Intensive Outpatient	\$89.00/session	No Change
Intensive Outpatient Group	\$11.00/15 minutes	No Change
MAT Medical Evaluation	\$250.00/visit	No Change
Bup. Induction	\$286.00/visit	No Change
Bup. Maintenance	\$106.50/visit	No Change
Vivitrol Induction	\$286.00/visit	No Change
Vivitrol Maintenance	\$106.50/visit	No Change
MAT Nurse Visit	\$50.00/Visit	No Change

Resolution Recovery Center-Adult; Facility # 437031

Drug and Alcohol Treatment-Inpatient

<u>Description</u>	<u>Prior Cost</u>	<u>Current Cost</u>
Level 3.5	\$320.00/day	\$424.00/day
Level 3.7	N/A	\$504.00

Pathway to Recovery-Facility #657038

Drug and Alcohol Treatment-Inpatient; Adolescent Male

■ **Early Intervention (07/01/2026 - 06/30/2027)**

Julie Schlosser

<u>Description</u>	<u>Prior Cost</u>	<u>Current Cost</u>
	\$359.00 / day	N/A

Provides Special Instruction for children in the EI Program

The Guidance Center

Provides special services for Children in the EI program

<u>Description</u>	<u>Prior Cost</u>	<u>Current Cost</u>
Evaluation Occupation Therapy	\$37.13/unit	No Change
Occupation Therapy	\$37.13/unit	No Change
IFSP Teaming Occupational Therapy	\$37.13/unit	No Change
Evaluation Speech Pathology	\$268.81/eval	No Change
Speech Pathology	\$37.13/unit	No Change
IFPS Teaming Speech Pathology	\$37.13/unit	No Change
Evaluation Special Instruction	\$32.72/unit	No Change
Special Instruction	\$32.72/unit	No Change
IFSP Teaming Special Instruction	\$32.72/unit	No Change
Physical Therapy	\$37.13/unit	No Change
Evaluation Physical Therapy	\$37.13/unit	No Change
IFSP Teaming Physical Therapy	\$37.13/unit	No Change

Amy Geiser

<u>Description</u>	<u>Prior Cost</u>	<u>Current Cost</u>
	\$32.72/unit	N/A

Provides Special Instruction for children in the EI Program

Milestone Physical Therapy, LLC

Provides physical therapy for children in the EI Program

<u>Description</u>	<u>Prior Cost</u>	<u>Current Cost</u>
Occupational Therapy	\$37.13/unit	\$37.13/unit
IFSP Teaming Occupational Therapy	\$37.13/unit	\$37.13/unit
Physical Therapy	\$37.13/unit	\$37.13/unit
IFSP Teaming Physical Therapy	\$37.13/unit	\$37.13/unit
Evaluation-Occupational Therapy	\$37.13/unit	\$37.13/unit

■ **Intellectual Disability (07/01/2026 - 06/30/2027)**

Daniel Kysor

<u>Description</u>	<u>Prior Cost</u>	<u>Current Cost</u>
Conducts evaluations for individuals who require a new or updated assessment to determine program eligibility	\$300.00/eval	No Change

~ **Action** ~ Comm. Rossman moved to approve. Comm. Heibel seconded. Rossman yes; Heibel yes; Grupp yes.

PERSONNEL

Hire – The Jail Board is requesting the hiring of Philip Seeley as the full-time Deputy Warden, effective August 10, 2026 ~ **Action** ~ Comm. Rossman moved to approve. Comm. Heibel seconded. Rossman yes; Heibel yes; Grupp yes.

Separation of Employment – John Pekarski, part-time Courthouse Security Guard, effective August 3, 2026 ~ **Action** ~ Comm. Rossman moved to approve. Comm. Grupp seconded. Rossman yes; Grupp yes; Heibel yes.

Hire - Thomas Patterson is requesting the hiring of Gianna Allen as a full-time Case Aide II, effective August 17, 2026 ~ **Action** ~ Comm. Heibel moved to approve. Comm. Rossman seconded. Heibel yes; Rossman yes; Grupp yes.

LIQUID FUELS TAX REQUESTS

COMMISSIONERS’ REPORTS

Commissioner Grupp reminded residents of the Commissioners’ Town Hall meeting, which will be held on Tuesday, August 18, 2026, at 5:00 p.m. in the Gunzburger Building Auditorium. She also reminded residents of the Land Conservation meeting being held by the Planning Department on August 11, 2026, at 5:30 p.m.

Commissioner Heibel reported on his time at the County Commissioners Association of Pennsylvania (CCAP) Conference. He discussed the new Health Care Ad-Hoc Committee, which he co-chairs, and its focus on educating, advocating, and collaborating to address rural health care access. He also noted concerns discussed by the Human Services Committee regarding anticipated increases in demand for county services as changes to Medicaid, SNAP, and other assistance programs take effect.

Commissioner Rossman reported on his recent tour of an Amazon Web Services (AWS) Data Center campus. The approximately 1,000-acre campus includes 17 buildings, with the building toured measuring 250,000 square feet and using approximately 1.3 million gallons of water annually. He noted that the facility relies on air cooling 96% of the year, using reclaimed water for cooling only 4% of the year. The water contains no chemical additives and is recycled through six cooling cycles before discharge. Commissioner Rossman also highlighted the campus’s economic impact, with approximately 500 jobs expected at full build-out and typical salaries ranging from \$80,000 to \$100,000. He stated that he does not believe the local area currently has the energy capacity to support a development of this scale.

BILLS

Potter County Fiscal Summary (07/31/2026)

<i>Fund #</i>	<i>Fund Description</i>	<i>Check #'s</i>	<i>Voided Check #</i>	<i>Voided Check Amt</i>	<i>Total</i>
10	General Fund - Accounts Payable	151560			\$945.00
10	General Fund - A/P Manual Checks	350			\$9,921.18

~ **Action** ~ Comm. Grupp moved to approve. Comm. Heibel seconded. Grupp yes; Heibel yes; Rossman yes.

Potter County Fiscal Summary (08/01/2026)

<i>Fund #</i>	<i>Fund Description</i>	<i>Check #'s</i>	<i>Voided Check #</i>	<i>Voided Check Amt</i>	<i>Total</i>
10	General Fund - Accounts Payable	151561-151577			\$139,072.02
10	General Fund - A/P Manual Checks	351			\$35.00
11	LEPC - Local Emergency Planning	3286-3287			\$1,171.98
16	911 Fund	4261			\$208.76

~ **Action** ~ Comm. Heimel moved to approve. Comm. Rossman seconded. Heimel yes; Rossman yes; Grupp yes.

Potter County Human Services Fiscal Summary (08/06/2026)

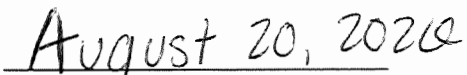
PAYROLL CHECK #1	\$0
PAYROLL AUTOMATIC DEPOSITS	\$43,879.28
PAYROLL TAX TRANSFERS (EFTPS)	\$12,424.50
STATE TAX WITHHOLDINGS (ETIDES)	\$1,808.34
PAUC	\$42.06
Local W/H	\$589.08
Coudersport LST	\$76.00
ACCOUNTS PAYABLE CHECKS – 07/29/2026 #82495-82496	\$2,737.56
ACCOUNTS PAYABLE CHECKS – 08/06/2026 #82497-	\$139,080.90
Total Checks Written	\$201,120.72

~ **Action** ~ Comm. Rossman moved to approve. Comm. Heimel seconded. Rossman yes; Heimel yes; Grupp yes.

NEXT MEETING: August 20, 2026

ADJOURNMENT ~ **Action** ~ Comm. Heimel moved to adjourn. Comm. Grupp seconded. Heimel yes; Grupp yes; Rossman yes.


Potter County Executive Secretary


Approval Date